

Last Date of Submission: 20<sup>th</sup> Nov, 2019

**APPLICATION FOR EMPANELMENT IN MARUTI SUZUKI INDIA LIMITED AS APPROVED ROAD COURIER SERVICE PROVIDER FOR TRANSPORTATION OF SPARE PARTS AND ACCESSORIES ACROSS INDIA**

**Name of Applicant Company:** \_\_\_\_\_

**Registered Address:**

\_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Telephone (with STD Code): \_\_\_\_\_  
Cellular No.: \_\_\_\_\_  
Fax No. (with STD Code): \_\_\_\_\_  
E Mail Address: \_\_\_\_\_  
PAN NO: \_\_\_\_\_  
GST No: \_\_\_\_\_

**Branch Office Address (in Delhi NCR):**

\_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Country : \_\_\_\_\_  
E Mail Address: \_\_\_\_\_  
GST No : \_\_\_\_\_ ( if applicable)

1. Please specify the Type of company (Tick whichever is applicable):

- a. Sole Proprietorship ( )
- b. Partnership Company ( )
- c. Private Limited Company ( )
- d. Public Limited Company ( )

2. What are your areas of operations in courier transportation Business (Please Tick):

- a. Automobile Parts / Components – (yes / no)
- b. Capital Goods – (yes / no)
- c. Others - (yes / no)

3. Years of experience: ( )

4. Name the top 5 Clients in 2018-19 and their % contribution to your turnover.

- a) \_\_\_\_\_ ( %)
- b) \_\_\_\_\_ ( %)
- c) \_\_\_\_\_ ( %)
- d) \_\_\_\_\_ ( %)
- e) \_\_\_\_\_ ( %)

5. Do you have any fleet of your own? If yes, specify the number and type (All Carriers should be in the name of the Applicant Company / Owner / Director / Partner / Proprietor / Group Company).

14 ft- \_\_\_\_\_ 17 ft - \_\_\_\_\_ 20 ft - \_\_\_\_\_ 32 ft - \_\_\_\_\_ others - \_\_\_\_\_

6. Number of Branch office in India: \_\_\_\_\_

7. Is your company bank approved? (Yes / No)

If yes, specify the Bank's Name & Address: \_\_\_\_\_

8. Pin codes served in India: \_\_\_\_\_ (Details to be enclosed)

9. Please provide the following details about your company for last 3 years:

	Year 2016-17	Year 2017-18	Year 2018-19
Turnover			
Net worth			

10. Please provide the following HR information:

- Organisation structure
- Manpower Number (own & out sourced)

11. If related party (related to any employee of MSIL) – (Yes / No)

If yes, relation to be informed

12. Confirmation that your company has never been considered defaulter/suspended from services/contract terminated by any customer.

13. Relevant case study from domestic/International contest across Industry as well as Automobile (Spare Parts) & Automotive Industry contest.

Please give any additional information, which you feel is relevant to your application and you would like us to consider:

Signature:

Name:

Designation:

Note: This Application Form should accompany following documents:

1. Article of Association / Certificate of Incorporation / Partnership Deed whichever is applicable
2. Proof of Registered Address
3. Copy of Audited Financial Statements and Balance Sheet for last three financial years
4. Copy of P/L statements for last three financial years
5. Banker's Letter if the company is Bank Approved
6. List of Directors and Share Holding Pattern of the Organization
7. PF Number Details
8. ESI Number Details
9. GSTIN Number Details

Following documents/declaration is required to be submitted on company's letter head certified by company's Owner/Director:

1. Detail of existing fleet (14 ft, 17 ft, 20ft, 24 ft, 32 ft) owned by Company, Owner and Director
2. Explanation and supporting documents of the experience mentioned in the form
3. Detail of past/present association with MSIL if any
4. Detail of association with other OEMs
5. Detail and supporting documents for International expertise if any
6. Relation if related party
7. Declaration in terms of conflict of interest with any other Companies